



June 7 – 8, 2019

PO Box 2054
Buckhannon, WV 26201

E-mail: almostheavenbbqbash@gmail.com

www.almostheavenbbqbash.com



Dear Prospective BBQ Bash Vendor:

As our event continues to grow, we are excited to be hosting the 5th Annual Almost Heaven BBQ Bash again at an amazing new location – Stonewall Resort, in Roanoke, WV (approx. 8-10 min. from our prior location – Exit 91 off I-79) With a KCBS and Backyard BBQ competitions, a variety of family oriented activities, a great location with lots of space, shade trees, plenty of parking, and a significant promotional program preceding the event, we expect an even bigger turnout for this year, and look forward to a positive experience for everyone!

To assure all vendors a fair and productive opportunity, we will accept vendors offering a variety of menu items suitable for everyone avoiding duplicate items. A limited number of BBQ teams, that are also competing in the 4 meat KCBS competition, will be permitted to sell BBQ meat items to assure a consistently high standard of quality as required by the Kansas City BBQ Society. Other food vendors are prohibited from vending any BBQ items.

With an estimated 10,000 - 15,000 attendees in 2018, we look forward to even more visitors and hope for great weather and lots of hungry attendees so everyone enjoys a fun and profitable event. This event is vigorously promoted via extensive social media, tv, radio, newspaper & magazine ads, distribution of 25,000 event promotion bookmarks, 10,000+ rack cards in all WV and neighboring Welcome Centers, Tourist Stops, area businesses, restaurants, hotels, and provided in mailings to potential visitors & groups.

We hope you will join us for this exciting, one of a kind event in West Virginia. For consideration of a vending spot, the following items **must be submitted to arrive no later than April 1, 2019:**

- ~ Completed and signed "BBQ Bash Food Vendor Application"
- ~ Signed "BBQ Bash Food Vendor Agreement" AND signed "Waiver of Liability" box at the bottom of the page (both must be signed)
- ~ List of all proposed menu items you plan to sell
- ~ At least 1-2 photographs of your rig / booth set-up (2018 vendors do not need to submit these, unless your set-up has changed)
- ~ Copy of your current Business License
- ~ Insurance Certificate with rider listing Almost Heaven BBQ Bash, Inc. & Stonewall Resort / Benchmark Hospitality as additional insureds (minimum of \$1 million dollar liability)
- ~ Application / booth fee - \$300.00 (\$250.00 vendor fee and \$50.00 Lewis Co. Health Dept. permit fee)
- ~ Applicable fee(s) for upgraded electric or extra space, if needed *** BBQ Competitors/Vendors need only pay for electric / extra space once on your team application
- ~ Completed Lewis County Health Dept. permit application (Inspector will issue permits during his on-site inspection).

NOTE: If you have a current Lewis County or WV State Health Dept. permit, you may submit a copy of that in lieu of this

Checks should be made payable to and mailed to:

Almost Heaven BBQ Bash
PO Box 2054
Buckhannon, WV 26201

Thank you for your interest in participating in our upcoming Almost Heaven BBQ Bash ... we will notify you of your acceptance / denial as soon as we receive and review the above documentation. We look forward to having you join us for this exciting family event!

Please check out the great amenities at our new venue ... www.stonewallresort.com for details – it's a busy family location that will attract even more folks to our event. With a hotel, featuring a \$3M renovation in 2018, lakeside camp sites & cottages, 3 restaurants, Spa, Arnold Palmer Championship Golf Course, and a great variety of activities for the whole family – you don't want to miss this!

Jody Light, Event Chairperson
Almost Heaven BBQ Bash, Inc.

Toll free: 866 / 710-7600
Mobile: 304 / 439-3033



2019 Almost Heaven BBQ Bash, Inc.

BBQ Bash Food Vendor Application

Name of Operation: _____

Name of Owner/Operator: _____

Mailing Address: _____

City: _____ State: _____ ZIP: _____

Email: _____

Best Contact Phone Number: _____

Alternate Contact Number: _____

On-Site/Event Contact Name: _____

EXACT Booth Size Needed: _____ Trailer or Stand?: _____

Electrical Needs: _____ AMPS: _____ (fees may apply / see below)

Any other special needs: _____

***** Reminder: Applications without the following information, fees & documents can NOT be accepted.**

	<u>Required BBQ Bash Food Vendor Documents</u>	<u>FEE</u>
1	Completed / signed "BBQ Bash Food Vendor Application" (this form)	0
2	Signed "BBQ Bash Food Vendor Agreement" and "Waiver of Liability" – both must be signed	0
3	List of items you wish to sell (we will do our best to avoid duplicate products)	0
4	1-2 current photos of your vending set-up *** If you were a 2018 BBQ Bash vendor, not req'd unless it has changed	0
5	Copy of your current Business License	0
6	Insurance Certificates (\$1 Million minimum Coverage) identifying Almost Heaven BBQ Bash AND Stonewall Resort / Benchmark Hospitality as "additional insureds"	0
7	Vendor application/booth fee (covers Friday & Saturday – 20 x 20 space with 15-20 AMP electric service)	\$250
8	** Optional: additional power: 30 AMP @ \$30.00	
9	** Optional: additional power: 50 AMP @ \$50.00	
10	** Optional: additional space: 20 x 40 @ \$50.00	
11	Lewis County Health Dept. Permit Applications (OR a copy of your current Lewis Co. or WV Health Dept. permit)	\$ 50
	Date Submitted: _____ Check #: _____ Total Fees Submitted: \$ _____	

Food Vendor/Owner Signature: _____

Date: _____



*** **2019 BBQ Bash Food Vendor Agreement** ***

- 1. Vendor Space: Vendors must provide dimensions of their space requirements, and fit in requested space. We will do our best to place vendors in high traffic areas based on your space, electrical, and other needs.
2. Health Permits: Vendors preparing food 'on site' must complete a Lewis County Health Dept. permit application and return to us BY April 1, 2019, along with the required \$50.00 fee payable to Almost Heaven BBQ Bash.
3. Insurance: All food vendors, regardless of your products, must provide a copy of your general liability insurance certificate identifying the 'Almost Heaven BBQ Bash, Inc.' AND Stonewall Resort / Benchmark Hospitality as additional insureds for a minimum of \$1 Million Dollars coverage
4. Set-Up / Operating Hours: Commercial food vendor spaces will be available for set-up Friday (by 10 AM) and vendors should open by 4 PM Friday - 10:00 PM. All vendors MUST be open by 11:00 AM Saturday and should remain open until at least 6:00 PM, if at all possible.
5. Visible Pricing: To expedite ordering and customer service, a priced menu should be visibly posted for the public.
6. Grease, Oil, Trash, Gray Water: Designated receptacles for each of these items will be located in the food vendor area. Disposing of these in any other manner is strictly prohibited. Any vendor failing to completely clean their vending area by disposing of ALL trash and other materials in the proper containers will NOT be invited to future events.
7. Vendor Fees: A vendor fee of \$250.00 (for Fri. & Sat.) and \$50.00 for health dept. permit (total of \$300.00)
8. Relationship to Vendor: Vendors are independent contractors and not considered as an agent, employee, or representative of the Almost Heaven BBQ Bash, Inc. in any way whatsoever.
9. NSF Fees: There will be a \$25.00 charge for returned checks from the vendor's bank for non-payment.
10. Space Assignment: The Almost Heaven BBQ Bash committee will make every effort to provide the best space to each vendor based on your space/power requirements (including proximity to the judging turn-in area for BBQ competitors who are also vending), and applicable electrical and other requirements.
11. Tear-down / Site Evacuation: Vending sites must be completely cleaned and vendors must vacate the venue by 10 AM Sunday, June 8th.

Signing below affirms that I have read and will adhere to all of the above regulations. I also understand that failure to comply with any of these regulations may result in my eviction from the event with NO refund of any fees paid.

Vendor Operation Name: _____ Date: _____

Printed Name: _____ Signature: _____

WAIVER OF LIABILITY: In acceptance of this entry, the undersigned, intending to be legally bound for myself, my heirs, employees, guests, executors and administrators, agree to indemnify, defend, & hold harmless the officers, directors, employees, representatives & event volunteers of the Almost Heaven BBQ Bash, Inc., KCBS, Stonewall Resort, Benchmark Hospitality, and WV Dept. of Natural Resources from and against any & all claims, damages, losses, liabilities, & costs (including without limitation reasonable attorney's fees, expert witnesses, & litigation costs) related in any manner, directly, or indirectly, in whole or in part to: a) any act or omission of vendor, its employees, agents, guests, invitees, licensees, visitors, consultants, or contractors, b) any failure to perform according to the negotiated terms of this agreement, c) any accident involving injury to any person or property occurring or other circumstances existing on or about the premises at any time during this event due to any cause whatsoever, provided, however, that this assumption of risk, waiver, release, & discharge shall not apply to exempt anyone for his/her own fraud, or willful injury to the person or property of another, or violations of law, whether willful or negligent. I/we also grant full permission to the Almost Heaven BBQ Bash, Inc. to use any photographs, video tapes, motion pictures, recordings and any other record of this event for any legitimate purpose. I agree to the terms of this Waiver of Liability, and will abide by the rules of the event and all KCBS rules. Acceptance of all entries is based on a first come basis, however, Almost Heaven BBQ Bash, Inc. reserves the final right of refusal to any and all teams. There is no 'Rain Day' schedule for this event, and if required, the event may be cancelled in whole or in part by Almost Heaven BBQ Bash, Inc., with no cash refunds, however we will provide free entry to the following year's event to fully paid, registered teams in the event of an unforeseen cancellation. I have read & agree to adhere to all the rules and regulations of the KCBS and Almost Heaven BBQ Bash, Inc. and understand that failure to adhere to these may be cause for immediate, non-negotiable expulsion from the event with no refund.

Food Vendor/Owner Signature: _____ Date: _____