



June 7 - 8, 2019

PO Box 2054
Buckhannon, WV 26201

E-mail: almostheavenbbqbash@gmail.com
www.almostheavenbbqbash.com



Dear Prospective BBQ Bash Artist, Crafter, or Vendor:

We're excited to be hosting the 5th Annual Almost Heaven BBQ Bash at a great new location on the beautiful grounds of the Stonewall Resort in Roanoke, WV showcasing BBQ cook teams from across the country. With a variety of family oriented activities, and a significant promotion / marketing program preceding the event, estimates of 10,000-15,000 attendees enjoyed the 2018 event, and we anticipate even greater numbers in 2019.

We are again partnering with area newspapers, WBOY-TV, and several WV Radio stations, as well as other area media sources, ads on the Kansas City BBQ Society website and their monthly newsletter (20,000+ members), the WV Division of Tourism, WV Dept. of Agriculture, Lewis County CVB, and various social media outlets to provide as much advance promotion of this event as possible to maximize attendance and potential buyers for you.

To assure all vendors have a fair and productive opportunity, we welcome vendors offering a variety of "unique" hand-crafted and specialty items, avoiding duplicate items or third party distributor products.

We hope for sunny skies, pleasant temperatures, and lots of attendees looking for unique items so everyone enjoys a fun and profitable event, and hope you will join us for this exciting, one of a kind event in West Virginia. To be considered, the following items **must be received BY March 1, 2019:**

1. Completed and signed Application form
2. Signed Artist, Crafter, & Vendor Regulations (including signed Waiver of Liability box)
3. At least 1-2 photographs of items you wish to sell AND your booth set-up
4. List of ALL items you wish to sell at our event (include ALL items so we can avoid duplicates)

Applications will be reviewed to assure product quality and to avoid vendors selling duplicate items, which will be accepted based on receipt date of their application. Accepted crafters will be notified by March 15, 2019 and will then be required to submit the following information, with payment, prior to April 15, 2019. Failure to submit ALL documents by that time will result in forfeiture of booth space.

5. Copy of your business license
6. Copy of your insurance liability policy with \$1M liability listing Almost Heaven BBQ Bash AND Benchmark Hospitality / Stonewall Resort as an additional insured – **no exceptions**. If your business or homeowners agent doesn't offer this coverage, we'll gladly provide sources to assist with this.

Exhibit space fees:

7. \$125.00 – indoor spot (Roanoke Building – air-conditioned facility with indoor restrooms & basic 15-20 AMP / 110 power – 1 outlet
8. \$75.00 – outside space / no power
9. \$75.00 – each additional space, either indoors or outside

~ Please make check or money order payable and mailed to:

Almost Heaven BBQ Bash
PO Box 2054
Buckhannon, WV 26201

For regular updates, please "like" our event Facebook page where we hope to add photos of accepted artists, crafters, and vendors to provide as much recognition and promotion for you as we can provide. We will notify you of your acceptance / denial as soon as we receive and review the above documentation. We look forward to having you join us for this exciting family event!

Jennie Barnette, BBQ Bash Crafter Chairperson

Email: jenniebarnette@frontier.com

Cell: 304 / 613-7457



2019 Almost Heaven BBQ Bash, Inc.

Artists, Crafters, & Vendors (Non-Food) Application

Name of Operation: _____

Name of Owner/Operator: _____

Email: _____ DATE: _____

Mailing Address: _____

City: _____ State: _____ ZIP: _____

Best Contact Phone Number: _____

On-Site/Event Contact Name: _____

Alternate Contact Number: _____

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 All spaces are approx. 10' x 10' (you may purchase additional spots) Trailer or Stand?: \_\_\_\_\_

**Electric:** Outdoor spaces do not have power / indoor spaces have 1 – 15-20 AMP (110) outlet, if needed.

**Show hours:** Friday, June 7: 4 – 9 PM Saturday, June 8: 11 AM – 6 PM

\*\*\* NOTE: You must remain open the entire time until 6 PM Saturday or you will not be invited to return next year

|   | <b>Items to be included with initial application – BY March 1, 2019</b>                                                                                                              | <b>Fee</b>      |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| 1 | Completed / signed Artists, Crafters, & Vendors (Non-Food) Application                                                                                                               | -0-             |
| 2 | Signed Artists, Crafters, & Vendors Rules & Regulations AND Waiver of Liability                                                                                                      | -0-             |
| 3 | Photos of your products you wish to sell and table/booth set-up, if at all possible                                                                                                  | -0-             |
| 4 | List of ALL items/products you wish to sell                                                                                                                                          | -0-             |
|   | Above items submitted date: _____                                                                                                                                                    |                 |
|   | <b>*** IF approved, the following items MUST be received BY April 15, 2019</b>                                                                                                       |                 |
| 5 | Copy of your current Business License                                                                                                                                                | -0-             |
| 6 | Insurance Certificate (\$1 Million Minimum Liability) identifying Almost Heaven BBQ Bash, Inc. AND Stonewall Resort / Benchmark Hospitality as “additional insureds” - NO exceptions | -0-             |
| 7 | INDOOR Booth (handcrafted items only) – 10 x 10 space (limited electric available)                                                                                                   | \$125           |
|   | *** Limited electrical availability for indoor spaces ... please check box here if you <b>NEED</b> power                                                                             |                 |
| 8 | OUTDOOR Booth – 10 x 10 space / no power provided                                                                                                                                    | \$ 75           |
| 9 | Additional space (additional spaces available for indoor or outdoor sites @ \$75. Ea)                                                                                                | \$ _____        |
|   | <b>Total Due:</b>                                                                                                                                                                    | <b>\$ _____</b> |
|   | <b>Date Submitted:</b> _____ <b>Amount Paid:</b> _____ <b>Check #</b> _____                                                                                                          |                 |

**We'll furnish the space - you'll need to bring all your own equipment & supplies (canopy if outdoors, tables, chairs, extension cords, if needed, etc.), and we hope you're enjoy a very successful and profitable weekend!!!**

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_



# 2019 Almost Heaven BBQ Bash

## \*\*\* Artists, Crafters, & Vendors (Non-Food) Regulations \*\*\*

- Vendor Exhibit Space:** Participants must provide dimensions of their space requirements, and fit in that space. We will do our best to place you in high traffic areas based on your space, electrical, and other needs.
- Equipment / Supplies:** Exhibitors / vendors must provide their own set-ups including tables, chairs, canopies, extension cords, etc.. Almost Heaven BBQ Bash, inc. assumes no responsibility for any property of any kind belonging to participants.
- Set-Up / Operating Hours:**  
**Friday, June 7:** Spaces will be available for set-up after 10:00 AM on Friday – event hours: 4:00 PM – 9:00 PM  
**Saturday, June 8:** All vendors MUST be open by 11:00 AM Saturday and remain open until at least 6:00 PM  
*(Tearing down prior to 5 PM Saturday will forfeit your participation in next year's event)*
- Insurance:** All vendors, regardless of your products, must provide a copy of your general liability insurance certificate identifying the "Almost Heaven BBQ Bash, Inc." AND Stonewall Resort / Benchmark Hospitality as additional insureds for a minimum of one million dollars. Vendors will also hold harmless both entities for any and all claims of any kind as a result of your participation at the Almost Heaven BBQ Bash event. NOTE: Your homeowners policy may cover this, (usually at no or minimal cost), or you can obtain a "special event" liability policy (approx. \$30) thru most independent insurance carriers. If you need assistance with this, please contact us at: almostheavenbbqbash@gmail.com
- Vendor Fees:** Outside spaces (no power) - \$75.00 per 10 x 10 space - *you may purchase additional spaces @ \$75.00 ea.*  
Indoor spaces - \$125.00 **(add \$75.00 for 2<sup>nd</sup> space)** for both days.  
*(No need to send vendor fee with initial application – those accepted will be notified by March 15, 2019 with fees due after that time).*
- Electric:** Power is available, but limited in the Roanoke Building (15-20 AMP – 110) – please bring extension cords. Feel free to bring your own personal generator and power cords for outdoor spaces.
- Relationship to Vendor:** Vendors are independent contractors and not considered as an agent, employee, or representative of the Almost Heaven BBQ Bash, Inc. or Stonewall Resort in any way whatsoever.
- NSF Fees:** There will be a \$35.00 charge for returned checks from the vendor's bank for non-payment.
- Event organizers reserve the right to accept or deny any application for any reason, and to evict any vendor from the event for failure to adhere to these rules & regulations with no refund of any fees paid.

**Signing below affirms that I have read and will adhere to all of the above Vendor Rules & Regulations:**

**Vendor Operation Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**WAIVER OF LIABILITY:** In acceptance of this entry, the undersigned, intending to be legally bound for myself, my heirs, employees, guests, executors and administrators, agree to indemnify, defend, & hold harmless the officers, directors, employees, representatives & event volunteers of the Almost Heaven BBQ Bash, Inc., Stonewall Resort, Benchmark Hospitality, & the WV Dept. of Natural Resources from and against any & all claims, damages, losses, liabilities, & costs (including without limitation reasonable attorney's fees, expert witnesses, & litigation costs) related in any manner, directly, or indirectly, in whole or in part to: a) any act or omission of vendor, its employees, agents, guests, invitees, licensees, visitors, consultants, or contractors, b) any failure to perform according to the negotiated terms of this agreement, c) any accident involving injury to any person or property occurring or other circumstances existing on or about the premises at any time during this event due to any cause whatsoever, provided, however, that this assumption of risk, waiver, release, & discharge shall not apply to exempt anyone for his/her own fraud, or willful injury to the person or property of another, or violations of law, whether willful or negligent. I also grant full permission to the Almost Heaven BBQ Bash, Inc. to use any photographs, video tapes, motion pictures, or any other record of this event for any legitimate purpose. I agree to the terms of this Waiver of Liability, and will abide by the rules of this event. Acceptance of all entries is based on a first come basis, however, Almost Heaven BBQ Bash, Inc. reserves the final right of refusal to any artist/crafter/vendor. There is no "Rain Day" schedule for this event, and if required, the event may be cancelled in whole or in part by Almost Heaven BBQ Bash, Inc., with no cash refunds, however we will provide free entry to the following year's event to fully paid, registered vendors in the event of an unforeseen cancellation. I have read & agree to adhere to all the rules and regulations of the Almost Heaven BBQ Bash, Inc. and understand that failure to adhere to these may be cause for immediate, non-negotiable expulsion from the event with no refund.

**Owner / Representative's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_