



June 7 – 8, 2019

PO Box 2054
Buckhannon, WV 26201

E-mail: almostheavenbbqbash@gmail.com

www.almostheavenbbqbash.com



Dear Prospective BBQ Bash Non-Profit Vendor:

We are excited to again be hosting the 5th Annual **Almost Heaven BBQ Bash** on the beautiful grounds of Stonewall Resort (Roanoke, WV). The event showcases BBQ cooks from across the country and a variety of family oriented activities, lots of space, shade trees, plenty of parking, and a significant promotion/marketing program preceding the event ... and there are INDOOR spaces this year with air conditioning and indoor restrooms!!! With an estimated 15,000+ attendees in 2018, we anticipate an even greater turnout in 2019! We welcome registered 501c3 non-profit organizations to join us to promote your organization.

To assure all vendors have a fair and productive opportunity, we welcome vendors offering a variety of products suitable for everyone, but will **NOT accept applications for duplicate items**, including food items. There will be a limited number of commercial food vendors at this event with no product duplicates – only competing teams will be allowed to vend any type of BBQ item.

We look forward to a great event with lots of excited attendees making a successful, profitable event for you!

To be considered as one of our non-profit groups/vendors, **please submit the following items by March 1, 2019^h**:

- ~ Signed "Non-Profit Vendor Regulations", indicating you have read and agree to adhere to all regulations
- ~ Completed "Non-Profit Food and Non-Food Vendor Application" with signed "Waiver of Liability"
- ~ Vendor fee of \$25.00 (per space) via check or money order payable to: Almost Heaven BBQ Bash, Inc.
- ~ A detailed list of items you wish to sell – food or non-food
- ~ Copy of your insurance policy listing Almost Heaven BBQ Bash AND Stonewall Resort / Benchmark Hospitality as additional insureds (usually available thru your insurance agent at no cost or a nominal fee).

The above items should be mailed, with your check or money order payable to:

Almost Heaven BBQ Bash, Inc.
PO Box 2054
Buckhannon, WV 26201

For regular updates, "like" our Facebook page as we add photos of accepted artists, crafters, and vendors as they are received, so the sooner you submit your information, the more recognition and promotion we can provide. We look forward to receiving your application, and will contact you soon indicating your acceptance or denial. Applications without the above information will not be processed.

Jody Light

email: almostheavenbbqbash@gmail.com

Toll Free: 866 / 710-7600

Almost Heaven BBQ Bash, Inc. is an officially registered 501c3 non-profit organization



*** **Non-Profit Vendor Regulations** ***

1. **Vendor Space:** Participants must provide dimensions of their space requirements, and fit in that space. Basic spaces are 10' x 10' – additional spaces @ \$25 are available. We will do our best to place you in high traffic areas based on your space, electrical, and other needs. This is an “**outdoor event**” on the grounds of Stonewall Resort, so please plan accordingly.
2. **Equipment / Supplies:** Exhibitors / vendors must provide their own set-ups including tables, chairs, canopies, etc. . Almost Heaven BBQ Bash, inc. assumes no responsibility for any property of any kind belonging to participants.
3. **Set-Up / Operating Hours:**
Friday, June 7: Spaces will be available for set-up after 10:00 AM on Friday – event opens at 4:00 – 9:00 PM
Saturday, June 8: All vendors MUST be open by 11:00 AM Saturday and should remain open until at least 6:00 PM.
4. **Insurance:** All vendors, regardless of your products, must provide a copy of your general liability insurance certificate identifying the “Almost Heaven BBQ Bash, Inc.” AND the “Stonewall Resort / Benchmark Hospitality” as additional insureds for a minimum of \$1 Million Dollars. Vendors will hold harmless both entities for any and all claims of any kind as a result of your participation at the Almost Heaven BBQ Bash event.
5. **Permits:** Accepted vendors/groups will be issued a color-coded permit by Almost Heaven BBQ Bash, which must be prominently displayed at your booth/site.
6. **Vendor Fees:** **\$25 non-refundable fee**, with application, for non-profit food and non-food vendors
**** Electricity to spaces is VERY limited – please contact us prior to submitting your application if you need power. \$25.00 fee if available*
7. **Relationship to Vendor:** Vendors are independent contractors and not considered as an agent, employee, or representative of the Almost Heaven BBQ Bash, Inc. in any way whatsoever.
8. **NSF Fees:** There will be a \$25.00 charge for returned checks from the vendor’s bank for non-payment.

*** **FOOD VENDORS** ***

9. **Menu:** Vendors must provide a printed menu of proposed items you wish to serve with your application, and agree to adhere to that menu. A menu, with pricing, must be posted and easily visible at your site. To avoid duplication, items may NOT be added without prior permission from the event.
10. **Health Dept. Permit:** Those selling food will be included under our Lewis County Health Dept. Special Event Permit, **but MUST follow the basic guidelines for safe operation and cleanliness (hand washing station, etc.)**
11. **Payment:** Payment must be made via check payable to Almost Heaven BBQ Bash, Inc. and mailed to:
Almost Heaven BBQ Bash
PO Box 2054
Buckhannon, WV 26201.

Signing below affirms that I have read and agree to all of the above Food Vendor Regulations:

Vendor / Group Name: _____

Date: _____

Printed Name: _____

Signature: _____



2019 Almost Heaven BBQ Bash, Inc.

Non-Profit Vendor Application (Food & Non-Food)

Name of Group / Operation: _____

Contact Person: _____

Email: _____

Mailing Address: _____

City: _____ ST: _____ ZIP: _____

Best Contact Phone Number: _____

On-Site/Event Contact Name: _____

Alternate Contact Number: _____

Booth Size Requested: _____

Describe your display/set-up: _____

Any other special needs: _____

Proposed Menu or other Items and Pricing: _____

~ Those selling food items of any kind must attach a menu with pricing – and cannot add items without prior permission (to avoid duplicates).

~ If available, please include at least one (1) photo of your booth / set-up.

~ The following “Waiver of Liability” must also be signed and dated.

WAIVER OF LIABILITY: In acceptance of this entry, the undersigned, intending to be legally bound for myself, my heirs, employees, guests, executors and administrators, agree to indemnify, defend, & hold harmless the officers, directors, employees, representatives & event volunteers of the Almost Heaven BBQ Bash, Inc., KCBS, Stonewall Resort, Benchmark Hospitality, and WV Dept. of Natural Resources from and against any & all claims, damages, losses, liabilities, & costs (including without limitation reasonable attorney’s fees, expert witnesses, & litigation costs) related in any manner, directly, or indirectly, in whole or in part to: a) any act or omission of vendor, its employees, agents, guests, invitees, licensees, visitors, consultants, or contractors, b) any failure to perform according to the negotiated terms of this agreement, c) any accident involving injury to any person or property occurring or other circumstances existing on or about the premises at any time during this event due to any cause whatsoever, provided, however, that this assumption of risk, waiver, release, & discharge shall not apply to exempt anyone for his/her own fraud, or willful injury to the person or property of another, or violations of law, whether willful or negligent. I/we also grant full permission to the Almost Heaven BBQ Bash, Inc. to use any photographs, video tapes, motion pictures, recordings and any other record of this event for any legitimate purpose. I agree to the terms of this Waiver of Liability, and will abide by the rules of the event. Acceptance of all entries is based on a first come basis, however, Almost Heaven BBQ Bash, Inc. reserves the final right of refusal to any and all applicants. There is no “Rain Day” schedule for this event, and if required, the event may be cancelled in whole or in part by Almost Heaven BBQ Bash, Inc., with no cash refunds, however we will provide free entry to the following year’s event to fully paid, registered vendors in the event of an unforeseen cancellation. I have read & agree to adhere to all the rules and regulations of the Almost Heaven BBQ Bash, Inc. and understand that failure to adhere to these may be cause for immediate, non-negotiable expulsion from the event with no refund.

Vendor Signature: _____

Date: _____